



**Crosspoint, Inc.
Third Party Report Form**

May be used for reports of Sexual Misconduct or other violations of ethics from any individual who is not Crosspoint staff. Add additional sheets as needed.

<i>Date and time of incident:</i>	<i>Facility or Location:</i>	
1. Name of resident(s), visitor(s) or staff directly involved (if names are not known, please describe the individuals involved to the best of your ability.)		
2. Describe the Incident (observed actions, gestures, words spoken or apparent injuries, if possible):		
3. List/describe any other staff or witnesses involved or present:		
4. Did you report this to any staff person? <input type="checkbox"/> yes <input type="checkbox"/> no	5. Did you report this to law enforcement or any outside person or agency? <input type="checkbox"/> yes <input type="checkbox"/> no	
<i>If yes, please list who:</i>		
<i>Name of person reporting:</i>	<i>Signature:</i>	<i>Date reported:</i>

Please provide this report to any staff member. It may also be mailed to the PREA Coordinator at 301 Yucca St., San Antonio, TX 78203, or emailed to info@crosspointinc.us

Crosspoint will accept anonymous reports and reports in any form. We strictly prohibit any form of retaliation.

Crosspoint management will closely monitor this matter for at least 90 days to ensure no retaliation occurs.

Refer to PREA Coordinator or designee ASAP.

<i>Signature & name of Staff Member Receiving the Grievance:</i>	<i>Date Received:</i>
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